Eligible organizations (including, but not limited to, universities, schools, civic groups, local government agencies, and non-profit organizations) may borrow Japanese materials for **non-commercial** purposes. Interested parties must fill out the application below and submit it by email, fax or mail for approval. Upon application approval, you will be contacted, and the materials will be available for pickup at the Consulate-General of Japan. Please note that if you are borrowing any clothing materials (excluding the *obi*), they must be washed and ironed before they are returned to the Consulate-General of Japan. Items that are not washed and ironed will be subject to a dry cleaning fee based on the number of clothing materials loaned. Thank you for your cooperation and understanding.

|  |
| --- |
| **Materials on Loan:**  |
| **Contact Person:**  |
| **Title:**  | **Organization:**  |
| **Organization Mailing Address:**  |
| **Organization Telephone Number:**  | **Organization Fax Number:**  |
| **Email Address:**  | **Organization Website Address:**  |
| **Reason for Requesting Material:**  |
| **Pick-up date:**  |  |
| **Drop-off date:**  |  |
| **I, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, acting on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, agree to be responsible for the materials borrowed from the Consulate-General of Japan. These responsibilities include returning the materials to the Consulate-General of Japan in Nashville within 2 weeks of use and paying for any damages to the materials (if applicable).** **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** **Name (Print) Signature Date**  |

**Consulate-General of Japan in Nashville**

**1801 West End Avenue, Suite 900**

**Nashville, TN 37203**

**615-340-4300 (Phone) 615-340-4312 (Fax)**

**info@nv.mofa.go.jp**